

Attendance Policy for Pupils





Trinity Fields is a Rights Respecting School.



All staff will work together so that all pupils have their needs met.



We want all pupils to be:



1. happy;



2. safe;



3. independent;



4. able to make friends;



5. able to make good choices.





This policy is about your attendance at school.



Under the law your parents / carers are responsible for making sure that you come to school on



a regular basis to receive full time education.



We come to school to learn about:



New things



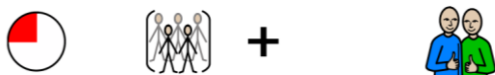
Developing and practising new skills



Ourselves and getting ready for life after Trinity Fields



Rules and how to keep ourselves safe



Being part of a group and making new friends





What is good attendance?



You should always try to come to school unless you are ill or have a medical appointment.



How is good attendance rewarded?



You can get a certificate for 100% attendance (not missing a day of school), Excellent



attendance or improved attendance.



Your parents / carers will get a text message to say well done for your attendance.





If you don't come to school:



Your parents / carers need to contact the school to let us know you are safe.



If you have an appointment it is important that your parents / carers tell your teacher.

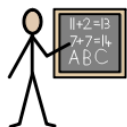


Your parents / carers can contact the school by phoning or sending a note.





The staff who will help you learn more about good attendance:



Your teacher

or

Mrs Thomas

or

office staff



You can also talk to



Mr Jenkins



or Miss McGuirk.



We will make sure that you and your parents / carers have support to ensure you come to school



on a regular basis.

